**Personal Consignment Contents Declaration**

To whom it may concern,

This is to certify that my consignment reference ***[insert you job reference number, Postal Tracking number or Air Waybill number]*** was shipped to me by ***[insert full name and address of supplier]*** and contains the following goods:

Quantity Description Value **[insert AUD/USD etc.]**

…………... x ……………………………………………………………………………. $ ………………

…………... x …………………………………………………………………………… $ ………………

…………... x …………………………………………………………………………… $ ………………

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…………... x …………………………………………………………………………… $ ………………

…………... x …………………………………………………………………………… $ ………………

 Freight/Postage Cost $ ………………

 **Total Value** $ ………………

Additional Information: ………………………………………………………………………………………………………………………………………… …………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………......

I have attached evidence of my payment to the supplier for these goods (i.e. Paypal receipt, telegraphic transfer, EFT, credit card or bank account statements) to verify the above values stated.

I understand that this Customs Declaration is made in lieu of a commercial invoice and that all particulars are true and correct.

………………………………………………………

Signature

……………………………………………………… .…… / …… / ……

Printed Name Date

Contact telephone number: ………………………………………

Please email completed declarations to ops@aucustomsclearance.com.au (together with your evidence of payment to the supplier), and including your reference number in the subject line.

**Note:** Serious penalties apply for providing false or misleading information to Customs, including strict liability fines of up to $2,500.

